



BUREAUCRACY OF HYPERNITE  
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## **1. Introduction**

Bureaucracy is a rational management of the organizational structure, the basic function is to implement the decision maker's appointed officials formed by the large organizations. It must follow a set of specific rules and procedures, there is a clear authority to register, the authority from top to bottom delivery. It was found by one of the most popular philosopher Maximilian Emil Weber. He believe that the formation, domination, domination of any organization is built on a particular authority. Appropriate authority can eliminate chaos, bring order, and no authority of the organization will not be able to achieve its organizational goals. Bureaucracy requires staff members to public and private, from the official exclusion of individual feelings, is to ensure fairness and efficiency of the prerequisites. Each unit or the staff has a fixed job distribution, clear the power and responsibility of each individual. The status of the staff within the organization, according to the level of division. The lower layer is responsible for the upper, obey the upper order, subject to the upper level supervision. The instructions and supervision of the superior shall not exceed the scope of the prescribed functions.

I believe that using bureaucracy could improve the situation of our organization and it will improve efficiency.

If he/she want to consult these document, they have to get clearance by the director. After the application, you will need to face a few weeks to several months of background checks, these investigations will be traced back to all personal records. If you are purchased to read. All applicants must sign confidentiality agreements. No any objection could make and no controversial point could argue.

No member could read any document higher than his/her level. If there is anyone who have break the rule, that member may fare on serious punishment.

Every document will be settled a password. Only the director and some member of the board have access to any document.

## **2. Detail**

### **Level 1**

Clearance level 1 has the least access in our organization and agents assigned to this level is because he he/she have joined us less than 12 weeks or many member have lose faith on him/her.

### **Level 2**

Clearance level 2 has the access reading some basic document but they do not know the detail of operation. Agents assigned to this level is because he/she have joined us less than 18 weeks or many member have lose faith on him/her.

### **Level 3**

Clearance level 3 has the access reading some basic document and they could know some detail of operation. Agents assigned to this level is because he/she have joined us less than 25 weeks or they are not a part of MOST operation or program.

### **Level 4**

Clearance level 4 has the access reading most basic document and they could know more detail of operation than the staff whom clearance is below than 4. Agents assigned to this level is because he/she have joined us less than 35weeks or they are a part of ALL operation or program.

### **Level 5**

Clearance level 5 has the access reading all basic document and they could know most detail of operation more than the staff whom clearance is below than 5. Agents assigned to this level is because he/she have joined us less than 40weeks and they are trusted and they are a part of the operation .most staff have this clearance.

### **Level 6**

Clearance level 6 has the access reading all basic document and they could know all detail of operation. Agents assigned to this level is because he/she have joined us less than 45weeks and they are trusted and they are a part of the operation. Many staff have this clearance.

### **Level 7**

Clearance level 7 has the access reading all basic document and they could know all detail of operation. Agents assigned to this level is because they are trusted and they are a part of the operation. They also have access to read some sensitive detail.

### Level 8

Clearance level 8 has the access reading all basic document and they could know all detail of operation. Agents assigned to this level is because they are trusted and they are a part of the operation. They also have access to read more sensitive detail than the staff whom clearance is/are below than 8

### Level 9

Clearance level 9 has the access reading all basic document and they could know all detail of operation. Agents assigned to this level is because they are trusted and they are parts of the standing committee. They also have access to read almost 80% sensitive detail, know less than level 10.

### Level 10

This level really has no description. Only the Director and the some Board committers carry Level 10 clearance. They have all access to read all the document in our organization and all sensitive information. Even not all of the standing committee could have this clearance.

END